



Gasper County Sheriff's Office

Mitchel Newman, Sheriff

101 Burch Street

Jasper, Texas 75951

(409)384-5417 * (409)384-5418 * (409)384-5419

JAIL: (409)384-2411 * (409)384-7016



JOB POSTING

Position Title: Jailer

Department: Sheriff

Post-Opening Date: January 01, 2022

Post-Closing Date:

To apply for position, turn in completed application and letter of interest to the Jail Administrator

General Summary

A Jailer is responsible for providing for the care, custody, and control of inmates in the Jasper County Jail.

Basic Duties include:

Inmate Processing, Maintain Order, Transport Inmates, Conduct inmate and cell searches for contraband
Enforce Facility Rules

Must have the ability to obtain a license through an approved TCOLE Jailer Course within 90 days of starting work. Shift Work is required for this position. This position is considered "Essential Personnel", which requires being on duty to respond during emergency situations including, but not limited to, natural and or man-made disasters. The position has frequent exposure to risk situations; the impact of the incumbent's decision(s) minimally affects the operation of the organization. The worker may be exposed to danger with potential for bodily injury or even death to acts of aggression on the part of others or to exposure to disasters such as fires, explosions, etc. Work involves moderate physical strain and requires some strength and endurance.

Required Knowledge, Skills, and Abilities:

Establish and maintain effective working relationships with other employees, courts, other outside agencies, and the public.

Perform duties and maintain personal conduct, attitude and appearance that conform to strict policies, procedures, and discipline.

Ability to organize and prepare clear and concise oral and written reports.

Physically handle persons resisting arrest which may involve running, tackling, fist fights and wrestling.

Always hold self in readiness to answer calls, accept authority, obey orders of superiors and accept a strict personal and organizational code of conduct and ethics.

Physically perform the essential functions of the job.

Education and Experience:

High school diploma or GED,

Valid Texas Driver's license,

Responsible work experience